

**PROFESSIONAL TEACHING STANDARDS BOARD MEETING  
JULY 22-23, 2002  
T-A GUEST RANCH - BUFFALO, WYOMING**

**CALL TO ORDER**

Present on the 22<sup>nd</sup>. Gary Johnson, Emily King, Nancy Bailey, Ronda Peer, Jill Bramlet, Craig Beck, Boyd Brown, and Pat McClurg. Guests: Dr. Alan Moore, Dr. Linda Hutchinson, and representatives of the Snowy Range Academy.

MOVED BY PAT MCCLURG AND SECONDED BY BOYD BROWN TO CALL THE MEETING TO ORDER. MOTION CARRIED.

**THE MOVE**

MOVED BY CRAIG BECK AND SECONDED BY BOYD BROWN TO ALLOW LINDA STOWERS, DIRECTOR, THE EXPENDITURE OF \$13,895 FOR A NEW POWER FILE. MOTION CARRIED.

**BUDGET**

Linda Stowers presented the budget to the Board, including estimated cost (\$100,000) for the PTSB staff to move to its new facilities, which includes new furniture, moving the power files, and remodeling of facilities.

MOVED BY BOYD BROWN AND SECONDED BY PAT MCCLURG TO ACCEPT THE BUDGET AS PRESENTED. MOTION CARRIED.

**DIRECTOR REPORT**

Linda Stowers reported that the office move is currently being organized; Judy Catchpole has appointed Craig Beck to replace Jim Clark and Audrey Kleinsasser has accepted another position; Linda attended a Title II meeting in Washington, DC; and attended a NASDTEC conference in St. Louis.

**PARTNERSHIP WITH MOUNTAIN PLAINS**

MOVED BY CRAIG BECK AND SECONDED BY JILL BRAMLET TO PARTICIPATE IN THE MOUNTAIN PLAINS TRANSITION TO TEACHING PROJECT AND SUBMIT A LETTER OF SUPPORT. MOTION CARRIED. OPPOSED VOTE: PAT MCCLURG.

### **WAIVERS**

MOVED BY RONDA PEER AND SECONDED BY NANCY BAILEY TO DENY **TRISHA BATES'** REQUEST FOR ONE MONTH EXTENSION TO RENEW HER CERTIFICATE. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY NANCY BAILEY TO RENEW **SHAYNE BONOGOFKSY**'S TRANSITIONAL CERTIFICATE, VALID THROUGH AUGUST 31, 2003. MOTION CARRIED.

MOVED BY CRAIG BECK AND SECONDED BY JILL BRAMLET TO RENEW THE TRANSITIONAL CERTIFICATE FOR **GAIL HORN** VALID THROUGH AUGUST 31, 2003. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY JILL BRAMLET TO EXTEND THE RENEWAL TIME FOR **BEAUFORD THOMPSON** THROUGH OCTOBER 31, 2002 TO COMPLETE HIS COURSE IN SPECIAL EDUCATION ADMINISTRATION. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY NANCY BAILEY TO RENEW THE TRANSITIONAL CERTIFICATE FOR **SHAN TAGGART** VALID THROUGH AUGUST 31, 2003. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY BOYD BROWN TO RENEW THE TRANSITIONAL CERTIFICATE FOR **MATTHEW THURIN** VALID THROUGH DECEMBER 31, 2003. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY CRAIG BECK TO APPROVE THE SCHOOL PRINCIPAL INTERNSHIP FOR **LAYNE PARMENTER** FOR SCHOOL YEAR 2002-

03. MOTION CARRIED.

MOVED BY JILL BRAMLET AND SECONDED BY BOYD BROWN TO DENY ANNE WILLERT'S REQUEST FOR A WAIVER OF THE FEE AND EXTENSION OF TIME FOR THE RESUBMISSION OF HER EDUCATION DIAGNOSTICIAN PORTFOLIO. MOTION CARRIED.

#### EXCEPTIONS

MOVED BY CRAIG BECK AND SECONDED BY RONDA PEER TO GRANT AN EXCEPTION CERTIFICATE TO BOBBIE CLARK VALID THROUGH AUGUST 31, 2003. RENEWAL REQUIREMENTS WILL INCLUDE COMPLETION OF HER MASTER'S PROGRAM. MOTION CARRIED.

MOVED BY NANCY BAILEY AND SECONDED BY RONDA PEER TO TABLE SNOWY RANGE ACADEMY'S REQUEST FOR A TRANSITIONAL CERTIFICATE FOR EDWARD KRUGER UNTIL HE HAS SUBMITTED AN APPLICATION, FEE AND VERIFICATION OF HIS TEACHING EXPERIENCE. MOTION CARRIED.

MOVED BY CRAIG BECK AND SECONDED BY BOYD BROWN TO GRANT AN EXCEPTION CERTIFICATE TO JENNIFER TRUJILLO VALID THROUGH AUGUST 31, 2003. RENEWAL REQUIREMENTS WILL INCLUDE COMPLETION OF HER MASTER'S PROGRAM. MOTION CARRIED.

#### COLLABORATIONS

MOVED BY RONDA PEER AND SECONDED BY NANCY BAILEY TO APPROVE THE FOLLOWING COLLABORATIONS FOR 2001-02 AND 2002-03 SCHOOL YEAR:

- James Prather - Big Horn #1 - English;
- Bambie Argyle - Uinta #6 - Family & Consumer Science;
- Lynsey Kleman - Fremont County Child Development - Early Childhood/Spec Ed;
- Jodi Iback - NW BOCES - Special Education;
- Kevin Fox - Sheridan #2 - Woods;
- Marilee Childs - Goshen #1 - Library/Media Specialist;
- Kathryn Hamer-Smith - Goshen #1 - English;

**Susan Abernathy** - Fremont #24 - Special Education;  
**Tim Gonzales** - Uinta #4 - Social Studies;  
**Kathy Wright** - Fremont #25 - Art;  
**James Alden** - Sheridan #2 - PE/Health;  
**Elizabeth Graves** - Johnson #2 - Kaycee High School;  
**Greg Garton** - Platte #2 - Social Studies;  
**Christine Quillen** - Goshen #1 - Special Education;  
**Don Glover** - Carbon #1 - Industrial Education;  
**Penny Hutchison** - Goshen #1 - Physical Science;  
**Mary Radosevich** - Sweetwater #1 - Special Education;  
**Leslie Voxland** - Fremont #14 - Library/Media;  
**Heather Morrison** - Fremont #25 - Library/Media; and  
**Marianne Stoll** - Uinta #4 - Special Education.

MOTION CARRIED.

#### **TEMPORARY PERMITS**

MOVED BY BOYD BROWN AND SECONDED BY CRAIG BECK TO APPROVE THE FOLLOWING TEMPORARY PERMITS FOR THE 2002-03 SCHOOL YEAR:

**Lydia Nganga** - Natrona #1 - Family & Consumer Science;  
**Cynthia Thompson** - Platte #1 - French;  
**Deanna Dyekman** - Laramie #1 - German;  
**Kelly Vazis** - Laramie #1 - French; and  
**Anne Barreda Pieper** - Natrona #1 - French

MOTION CARRIED.

#### **PORTFOLIOS**

MOVED BY BOYD BROWN AND SECONDED BY NANCY BAILEY TO APPROVE THE REQUESTS FOR CERTIFICATION THROUGH PORTFOLIO AS FOLLOWS:

**Ron Fuson** - Endorsement by Portfolio for World History;  
**Richard Martin** - Endorsement by Portfolio for Library Media;  
**Naureen Warren** - Endorsement by Portfolio for Library Media with deficient standards;  
**Tonya Washington** - Initial portfolio for Middle School with deficient standards;

**Theresa Sisneros** - Move to **DENY** Initial portfolio for Social Studies. Resubmission of her portfolio must follow the guidelines in the portfolio handbook and address the standards identified by the assessment committee.

MOTION CARRIED.

**DISTRICT STAFF DEVELOPMENT PLANS**

MOVED BY JILL BRAMLET AND SECONDED BY BOYD BROWN TO APPROVE THE PROFESSIONAL DEVELOPMENT PROGRAMS FOR THE 2001-02 SCHOOL YEAR FOR **HOT SPRINGS #1 AND UINTA #1**; AND TO APPROVE THE PROFESSIONAL DEVELOPMENT PROGRAMS FOR THE 2002-03 SCHOOL YEAR FOR **WESTON #1, UINTA #1, LINCOLN #2, FREMONT #38, CAMPBELL #1, LARAMIE #2, GOSHEN #1, Sublette #1, TETON #1, PARK #6 AND FREMONT #1**. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY CRAIG BECK TO APPROVE THE NATRONA COUNTY'S REQUEST FOR THE COURSE **WELLNESS** FOR VARIABLE CREDITS OF 1-5 HOURS. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY CRAIG BECK TO DENY CATHOLIC DISTANCE UNIVERSITY'S REQUEST FOR ACCEPTANCE OF ITS COURSEWORK FOR RENEWAL CREDITS AND TO RECOMMEND THEY REQUEST CREDITS BY PTSB PROFESSIONAL DEVELOPMENT, SCHOOL STAFF DEVELOPMENT PLAN, AND/OR HIGHER EDUCATION CREDIT THROUGH A REGIONALLY ACCREDITED INSTITUTION'S OUTREACH PROGRAM. MOTION CARRIED.

**PROGRAM APPROVAL**

The Board reviewed the team report of the Middle School Program at Western Wyoming Community College.

MOVED BY CRAIG BECK AND SECONDED BY PAT MCCLURG TO ACCEPT THE TEAM'S RECOMMENDATION FOR FULL FIVE-YEAR APPROVAL OF THE MIDDLE SCHOOL PROGRAM, WITH CONTINUING APPROVAL FOLLOWING THE FIVE-YEAR CYCLE IN 2007, WITH AN ANNUAL REPORT SHARING THE STATUS OF THE NEW PROGRAM. MOTION CARRIED.

Northwest College has developed a teacher education program for a journalism endorsement. The PTSB appointed a team to review the proposed program and the report was submitted.

MOVED BY BOYD BROWN AND SECONDED BY JILL BRAMLET TO ACCEPT THE TEAM'S RECOMMENDATION FOR APPROVAL OF THE PROGRAM, WITH CONTINUAL APPROVAL REQUIRING ANNUAL REPORT ADDRESSING THE PARTIALLY MET STANDARDS. FULL APPROVAL WILL BE CONSIDERED AFTER AN ON-SITE VISITATION TO BE CONDUCTED IN 2004. MOTION CARRIED.

The University of Wyoming has presented reports showing compliance to the PTSB standards, which were identified by the October 2001 re-visitation for art and middle school. UW also provided in the report programs with an October report date.

MOVED BY BOYD BROWN AND SECONDED BY JILL BRAMLET TO GRANT FULL APPROVAL AND REVIEW PROGRAMS AT AN ON-SITE VISIT DURING THE 2005 PTSB/NCATE APPROVAL CYCLE. MOTION CARRIED.

The University of Wyoming has presented a report requesting approval of its Innovative and Experimental Program offered in conjunction with the Cheyenne Professional Development Site.

MOVED BY CRAIG BECK AND SECONDED BY NANCY BAILEY TO ACCEPT THE REQUEST TO CONTINUE WITH THE PROGRAM AS AN INTENT AND TO DIRECT PTSB STAFF TO CONDUCT AN ON-SITE VISIT OF THE PROGRAM. MOTION CARRIED.

The Board also directed the staff to give documentation of what the innovative program is prior to the scheduled visit.

#### **RULES AND REGULATIONS**

MOVED BY BOYD BROWN AND SECONDED BY CRAIG BECK TO APPROVE THE FOLLOWING RULES AND REGULATIONS:

Chapter 6, Mathematics and Foreign Language;  
Chapter 4, Elementary Education;  
Chapter 7, Physical Education and Health; and  
Chapter 14, Temporary Permits.

MOTION CARRIED.

The Board directed Linda Stowers to respond to Clare Eastes that children's literature, even though not stated specifically, is part of the language arts standards.

**ELECTION OF OFFICERS**

MOVED BY RONDA PEER AND SECONDED BY PAT MCCLURG TO ACCEPT THE FOLLOWING NOMINATIONS AND ELECT THE SLATE OF CANDIDATES:

Chair: Emily King

Vice chair: Gary Johnson

Secretary/Treasurer: Bill Lee

Parliamentarian: Jill Bramlet

MOTION CARRIED.

**INVESTIGATION COMMITTEE**

MOVED BY JILL BRAMLET AND SECONDED BY RONDA PEER TO ASSIGN COMPLAINTS FOR **ZACHARIAH FERGUSON, GREGORY HIGDON, MIGUEL VENEGAS, AND MICHELLE PACHEO** TO THE INVESTIGATIVE COMMITTEE. MOTION CARRIED.

MOVED BY BOYD BROWN AND SECONDED BY JILL BRAMLET TO DISMISS THE COMPLAINT AGAINST **SARAH GIRAD**. MOTION CARRIED.

The Board directed Linda Stowers to inform the school districts the process for requesting discipline for breach of contract case.

MOVED BY NANCY BAILEY AND SECONDED BY RONDA PEER TO SEND DREW KIRBINS A LETTER OF ADVISE AND ISSUE A SUBSTITUTE PERMIT. MOTION CARRIED.

MOVED BY RONDA PEER AND SECONDED BY BOYD BROWN TO SCHEDULE A HEARING FOR **GUNNAR KAYS** AND **MICHELLE BROWN** FOR OCTOBER 10-11, 2002 IN CASPER. MOTION CARRIED.

## **EVALUATION OF THE DIRECTOR**

The evaluation of the Director was rescheduled until the November 11, 2002 board meeting.

## **PROFESSIONAL GROWTH**

MOVED BY RONDA PEER AND SECONDED BY BOYD BROWN TO APPROVE THE FOLLOWING PROFESSIONAL GROWTH CREDIT APPLICATIONS:

Victoria Sharts - ½ credit for attending the National Association of Secondary School Principals.  
Kristi Stouffer - Prior approval to complete Basic Indexing, offered by U.S.D.A.

MOTION CARRIED.

## **TESTING**

The Board directed Linda Stowers to investigate further the following tests: Principles of Teaching and Learning for all new teachers, Elementary Content Test and Middle School Content test published by ETS to meet the No Child Left Behind Legislation.

## **ADJOURN**

The meeting adjourned at 12:30 pm on July 23, 2002.